



JOINT RM/EHS/CS MEETING

CONTINGENCY AGENDA

OSTHOFF RESORT – (Palm Garden Ballroom A)
101 Osthoff Avenue – Elkhart Lake, WI
April 10, 2019 – 1:00 pm – 4:45 pm

1. Introductions

2. Consultant Reports

- a. Safety Audit Locations – Willie Henning
 - 2019 – Madison Area Technical College
 - 2019 - Northeast WI Technical College
 - 2020 – WI Indianhead Technical College
 - 2020 - Chippewa Valley Technical College
 - 2020 - Southwest Technical College
- b. Hartford Steam Boiler On-Sight Advantage Surveys – Willie Henning
 - HSB Will Contact Colleges Directly
- c. 2019 / 2020 Campus Security Assessments – Tim McNulty
 - 2019 - Northcentral Technical College
 - 2019 - Southwest WI Technical College
 - 2019 - MidState Technical College
 - 2020 - WI Indianhead Technical College
 - 2020 - Milwaukee Area Technical College
- d. Updated Business Continuity Model – Joe Des Plaines
- e. Updated Annual Risk Assessment – Joe Des Plaines
- f. Risk Management Project Award – Status Report - Joe Des Plaines

3. Roundtable Discussions

- a. Handling Cyber Breaches of Contracted Third Party Processors – Roxanne Lutgen, NTC
- b. FERPA concerns as it applies to
 - Law Enforcement records (GTC)
 - Sex Offenders on campus (BTC)
- c. Detaining persons and the use of handcuffs (Milwaukee / Madison Colleges)
- d. Can security departments check the files on flash drives, cell phones, lap tops, etc. turned into lost & found in attempts to determine ownership for item return? (BTC)
- e. If a certified and trained security officer deploys their weapon/taser/pepper spray, what kind of personal liability could they face? Should they get their own personal liability insurance to be better protected from law suits? (NTC)
- f. What guidelines or practices do colleges utilize for "reserved" parking for special events or requests (NWTC)
- g. Report out on Clery Academy Training (Bruce Neumann and Tim McNulty)
- h. Report out on DFSCA Training (Tim McNulty)
- i. Airborne Exposure/Allergic Reaction to Patchouli (Willie Henning)
- j. New Ideas/Successes Related to Slip, Trip, Fall Prevention (Willie Henning)
- k. Indoor EPD Climbing Pole Installation (Willie Henning)
- l. List of Safety Programs (Willie Henning)

4. Report from the Regular BOD Meeting

5. 2019-20 Renewal Terms and Conditions – Steven Stoeger-Moore

Fire Protections Survey

Alliance Global Visits:

- Blackhawk Technical College
- Chippewa Valley Technical Col
- Madison Area Technical College
- Mid-State Technical College
- Western Technical College

6. Claims Report Review

- a. CCMSI
- b. United Heartland

7. Conferences

- a. [URMIA Annual Conference](#), Boston, MA – September 16 – September 19, 2019
- b. Community College Risk Management Consortium – July 18-19, 2019 – Linda Joski/Kay Hannah (Gallagher)

8. Proposed FY 20 Meeting Dates

9. Adjourn

Schedule of Upcoming Meetings

DMI Risk Mitigation Forum and 15th Anniversary Celebration – Wednesday, April 10-12, 2019 - Osthoff Resort