



DMI Board of Directors
Teleconference Meeting
December 13, 2019 – 2:00 pm

Present: Caleb White, David Brown, Renee Ranguette, Roxanne Lutgen, Steven Stoeger-Moore

Guests: Linda Mont – Key Benefit Concepts, Sarah Plohocky – Key Benefit Concepts

Recording Secretary: Suzette Harrell (DMI Administrative Assistant)

Public access to the teleconference meeting, was provided by a public listening station located on the Moraine Park Technical College's Fond du Lac Campus (Library) – Room A211.8

1. **Call to Order** – R. Lutgen, DMI Board Treasurer, called the meeting to order at 2:07 pm.
2. **Statement of Public Notice** – Read into record by Board Treasurer, R. Lutgen
3. **Public / Member Comments** - None Received.

ACTION ITEMS:

4. **Medicare Premiums** – L. Mont reviewed with the board, prevailing rules for Medicare coverage (which will be primary for some DMI employees), Humana coverage premiums, and disparities between employee premium contributions both current and under the new DMI employer of record program. Several provisions were discussed. A motion was made by C. White to ask L. Mont to come up with specific recommendations base on conversation that will be forwarded to legal counsel for review prior to being brought back to the board for final approval. A comment was made that the benefit recommendation be a dual plan and have an opt out contingency. Motion was seconded by R. Ranguette. Roll call and a vote were taken. All in favor.
5. **401K Contribution Amount** – A 401K Contribution worksheet was reviewed with the Board, by L. Mont. She advised DMI employees were given the 401K program information sheet earlier, and stated the objective was to propose a competitive program that compared to current employee retirement programs and for those who will no longer be contributing to the WRS program. The 401K contribution amount approved will be reviewed annually. A motion was made by C. White to accept the 401K proposal as presented. R. Ranguette seconded. Vote taken - All in favor.
6. **Acceptance of Key Benefit Concepts “Compensation Study for DMI Admin. Assistant” position*** - Motion was made by D. Brown to move to executive session. C. White seconded. All voted in favor. S. Harrell left the meeting. The KBC Compensation Study was reviewed and discussed. A motion was made by C. White to approve an hourly rate of \$28.00, effective 01/01/2019. Seconded by R. Ranguette. Vote: All in favor. A motion was made by C. White to move to open session. R. Lutgen seconded. All were in favor.
7. **Adjourn** – A motion to adjourn the meeting was made by R. Ranguette and seconded by C. White. All were in favor. Meeting adjourned at 3:15 pm.

Respectfully Submitted,

David Brown
DMI Board Secretary