



## DMI Board of Directors Teleconference Meeting February 13, 2019 - 12:30 pm

**Present:** Bonnie Baerwald, David Brown, Caleb White, Roxanne Lutgen, Steven Stoeger-Moore

**Recording Secretary:** Suzette Harrell (DMI Administrative Assistant)

Public access to the teleconference meeting, was provided by a public listening station located on the Moraine Park Technical College's Fond du Lac Campus (Library) – Room A211.8

1. **Call to Order** - B. Baerwald, DMI Board Chair, called the meeting to order at 12:34 pm.
2. **Statement of Public Notice** – Read into record.
3. **Public / Member Comments** - None Received.

### **ACTION ITEMS:**

4. **Service Provider Proposal** – Based on previous conversations with the DMI Board members regarding the DMI structure of the future, S. Stoeger-Moore responded by reaching out to resources to find expertise who could provide guidance. One company name was provided repeatedly when initial inquiries were made. Key Benefit Concepts, LLC (KBC). KBC has worked with 15 of the 16 Wisconsin Technical Colleges on their 403B benefits programs. S. Stoeger-Moore reached out to Linda Mont, Senior Benefit Consultant with KBC to discuss a proposal for and costs associated with securing a feasibility study of options to have all DMI staff under one employment and benefit package that is competitive. Based on the cost of the feasibility study and paragraph 4 of DMI's Service Provider Engagement Policy, it was felt this proposal needed to be brought to the Board members for approval to move forward. KBC is planning to provide a 3 – 5 page review for the April 10<sup>th</sup> Annual Board Meeting, which was also stipulated in the DMI Service Provider Engagement Policy. A motion was made by R. Lutgen to move forward with the proposed Key Benefit Concepts' Feasibility Study. D. Brown seconded. All were in favor and the motion was carried. S. Stoeger-Moore advised Board members that he would sign the proposal and reach out to Ms. Mont this afternoon.
5. **Adjourn** - A motion was made by D. Brown and seconded by R. Lutgen to adjourn the meeting. All voted in favor. Meeting adjourned at 12:42 pm.

Respectfully Submitted,

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David Brown  
DMI Board Secretary