



## RISK VIRTUAL MANAGERS MEETING

GoToMeeting

November 12, 2021

[Link to Video Recording](#)

**Present:** Roxanne Lutgen (NTC), Susan Debe (GTC), DeAnne Otto (WTC), Matthew Schur (NTC), Caleb Cornelius (CVTC); Andy Jennings (NWTC); John Van De Loo (NATC), Joshua Cotillier (Madison), Sharon Johnson (GTC), Tim McNulty (DMI), Joe Des Plaines (DMI), Willie Henning (DMI)

**Guests:** Kay Hannah (Gallagher), Lyn Roy (Gallagher), Linda Joski (Gallagher), Clark MacAlpine (UnitedHeartland), Robert Fitzgerald (CCMSI)

**Recording Secretary:** Suzette Harrell (DMI)

**Welcome** - The meeting started at 9:00 am with a welcome by J. Des Plaines who facilitated the meeting on behalf of S. Stoeger-Moore.

**Consultant Reports** – J. Des Plaines talked about business continuity crisis response (BCCR) plan initiatives going back to simple, straightforward, and being direct. Covid saw periods of specifics/details, while post covid is showing a need to get back to basics. He referenced the Travis Scott concert tragedy, noting the ABC's of BCCR were ignored resulting in numerous deaths and lawsuits. His approach with the Technical Colleges will be to go back to the basics in business continuity plans. He will be going over a four phase approach covering readiness, response, recovery and review. He announced resuming college campus visits after January 1, 2022. T. McNulty advised the monthly virtual security meetings will continue going forward. He also spoke about Clery reporting, (stating the colleges are to “stay the course” in preparing reports); mentioned receipt of a legal opinion from Michael Best on recording student conduct meetings, identified a whitepaper for transporting students/staff best practices was available to the colleges. T. McNulty announced that he will be retiring on December 31, 2022, but will be staying on part-time for the hiring process and transition of a new security consultant. W. Henning recapped his plans for going forward from Covid; talked about an “incident summary brief” form put together for sharing safety situations with the Colleges (no names identified); and mentioned DMI's Safe Travel Policy established to resume contact with the Colleges under their guidance and needs.

**Preliminary Insurance Marketplace Conditions Review** – Linda Joski provided attendees with early indications of cyber and casualty marketplace coverage information and projections. For property coverage the colleges could expect a 10% increase, casualty - flat, professional liability has been increasing, cyber rates are increasing substantially. Linda Joski announced she is retiring (after 30 year with Gallagher) on Jan. 20, 2022. She introduced her replacement Lyn Roy, who introduced herself more thoroughly.

**Risk Management Project Award Announcements** – J. Des Plaines reviewed the process for approving and identifying funding for the 2021-22 RMPA program. DMI received proposals from all 16 Technical Colleges. Eight colleges were fully funded. Most common request was for Managed Detection and Response (MDR). The project status (brief written/verbal) due dates were announced. RMPA funding checks were mailed and should have been received during this week. S. Debe thanked the DMI Board for approving the RMPA project funding for cyber security. L. Joski said that the underwriters appreciate hearing what DMI is doing to assist the colleges in increasing their cyber security presence. No other insurance company is doing so.

**J. Timothy Greene Risk Impact Awards** – J. Des Plaines briefly reviewed the JTGR award memo and

sample application. He noted today's meeting is the kickoff date. Nominations are due by end of day, March 1, 2022. This has been a really good program for recognizing staff who impact college risk mitigation. Attendees were encouraged to nominate their colleagues for the award.

**Slips, Trips, Fall Season** – W. Henning addressed weather related slips, trips, fall mitigation actions, and human behavior. Safety professionals need to continue promoting safety awareness to staff and students. Be vigilant! UnitedHeartland has numerous resources to help the Colleges with this (like Walk Safe Campaign). Make sure facilities and safety have proper equipment and tools (shovels, salt, deicer) to mitigate hazards.

**Federal Vaccination Mandate** – W. Henning provided an update – basically there is a 3 prong approach currently being looked at – Medicare / Medicaid; federal contractor program / OSHA programs. OSHA has written codes/plans but are delayed in releasing because of judicial hold ups. Nothing is in place as of today for the Technical College systems regarding mandated vaccines. He encouraged having a conversation with leadership teams to prepare for the possibility of vaccine mandates.

**Insurance Renewal Process Update** – S. Harrell spoke about a focus group that was enlisted to review DMI's insurance renewal process. She thanked the college members directly who participated in the focus group and provided valuable feedback. While the process has continued to progress and be helpful, some areas were identified as needing improvement. Solutions were discussed for streamlining the processing and an introduction to Submit provided. More information and a demonstration to be provided during the January 17, 2022 Risk Managers meeting. K. Hannah advised the colleges should continue to make real-time changes in RiskPartner to their college vehicle lists and property lists.

**International Travel** – K. Hannah said, due to covid many colleges canceled their internal travel plans and coverage in 2020 because no one was traveling. If a college manager is made aware of travel abroad plans, give Kay 3-weeks' notice to put coverage in place.

**DMI Website Update** – S. Harrell advised work was being done behind the scenes to repair some areas of the DMI website (like the forum) and to update others. The updates include moving the data from one server to another. This will provide greater bandwidth and storage of posted documents on the website. No major changes to the landing pages are planned. There is no need to re-register to the website. Data migration should be seamless with no interruptions in service. More information to come on when the system will be down for these updates.

**URMIA Annual Conference Remarks** – J. Des Plaines commented this was the first in-person conference in 2 years (due to COVID). URMIA provided a hybrid model for attendees and hosted 300 individuals who attended in person. Members from three of Wisconsin's Technical Colleges joined virtually. The overall feeling was that virtual worked, but it greatly limited the collaboration among attendees. The downside was social isolation lead to mental health problems. Presentations were good. S. Debe expressed her impressions of the virtual sessions and her take aways from the programs. She highly recommends risk managers take advantage of attending these meetings. L. Joski provided her impressions of her in-person attendance experience. L. Joski also strongly encouraged everyone to attend the URMIA Annual Conferences. For those who can't travel so far, URMIA also hosts regional conferences. The colleges should consider going to them as well.

**URMIA Membership Update** – S. Harrell reminded attendees that DMI pays for one full institutional membership per college per year to URMIA. Each college risk manager has been given full access to the URMIA website. There are some members who have also been given access to the URMIA website, but it is not full paid membership. There are limitations on what information or services they can access. DMI reviewed the list of paid membership contacts and updated access with current college risk managers information.

**2021 DMI Risk Mitigation Forum** – T. McNulty announced that because the colleges and speakers were still trying to decide if they will be traveling or be able to meet in person because of COVID, DMI discussed and decided the April 2021 Risk Mitigation Forum will be move to July 2022. The Osthoff will not be

unavailable at that time. So a new location (hotel/conference break out rooms) is being sourced. The monthly EHS/CS meetings will continue, and the April Risk Managers meeting will be held virtually.

**Claims Reports** – CCMSI - Rob Fitzgerald briefly reviewed the CCMSI quarterly loss reports data presentation with attendees.

**United Heartland** - Clark MacAlpine reviewed a couple of slides in the UnitedHeartland loss report. Slip Trips and Falls continue to be the number one leader of WI Technical College worker comp losses. He was asked to discuss “stress” claims due to Covid or such. Madison is moving forward with its first employee stress claim. C. MacAlpine and W. Henning both advised they have not seen any “stress” claims previous to this meeting. C. MacAlpine mentioned he has heard nationally that more EAP telephone counseling is being utilized. C. MacAlpine announced UH has customized home workstation tips (hybrid workforce) to share and announced a new safety coordinator foundation course that will be introduced in March 2022. More information to come. The course is being provided at no cost to the Colleges.

**Board of Directors Report** – S. Debe spoke on behalf of the DMI Board of Directors. She advised this was her first meeting as a Board member. She said the Board discussed remote policies, strategic planning, market conditions and their impact on renewal, ELL premium increases, URMIA conference, future meeting formats, and moving the Risk Mitigation Forum dates. She briefly advised the afternoon was basically strategic planning with Paul Gabriel (Wisconsin Technical College System). More to come.

**Roundtable Discussions** – S. Debe wished the best to both Tim McNulty and Linda Joski in their retirement. They will be missed. W. Henning announced he will begin in person safety audits in 2 years due to Covid restrictions after January 1, 2025. He will reach out to several colleges to schedule the audits in the coming months.

Respectively Submitted

Suzette Harrell  
DMI Administrative Assistant