



RISK MANAGERS VIRTUAL MEETING

GoToWebinar

April 23, 2021

Present: Brad Smith (BTC); Renea Ranguette (BTC); Cindy Buelow(FVTC); George Hoppen(FVTC); Justin Weisbecker (FVTC); Rod Bagley (CVTC); Tam Burgau (CVTC), Trisha Geissler (CVTC); Susan Debe (GTC); Sharon Johnson (GTC); Thomas Cusino (GTC); Brenda Riesterer (LTC); Jason Ebert (LTC); Joshua Cotillier (Madison); Laurie Grigg (Madison); Greg Bruckbauer (MSTC); Shawn Rehberg (MSTC); Kristen DeCato (MATC); Virginia Hartt (MATC); Carrie Kasubaski (MPTC); Michele Adams (MPTC); John Van De Loo (NATC);Roxanne Lutgen (NTC); Amy Roggenbuck (NTC); Jordan Shult (NTC); Matthew Schur (NTC); Andy Jennings (NWTC); Bob Matthews (NWTC); Chet Lamers(NWTC); Valarie Wunderlich (NWTC); Caleb White(SWTC); Brian Kitelinger (SWTC) Bruce Neumann(WCTC); Peter Latona (WCTC); Brook Bahr(WTC); De Anne Otto(WTC); Steve Decker (WITC); Joe DesPlaines (DMI); Tim McNulty (DMI); Willie Henning (DMI), and Steven Stoeger-Moore (DMI)

Guests: Linda Joski and Kay Hannah (Arthur J Gallagher); Robert Mulcahy (Michael Best); Clark MacAlpine (United Heartland)

Recording Secretary: Suzette Harrell (DMI Administrative Assistant)

1. **Introductions and Welcome** – A warm welcome was extended to attendees by S. Stoeger-Moore. He announced and congratulated the 3 newly elected board members (Carrie Kasubaski (MPTC), Susan Debe (GTC), Valarie Wunderlich (NWTC)). Recognition and expressions of appreciation for their service were extended to the departing board members (Roxanne Lutgen (NTC), Renea Ranguette (BTC), John Van De Loo (NATC)). College members were asked to introduce themselves. T. McNulty reviewed meeting housekeeping/logistical items.
2. **2021/22 Renewal Terms and Conditions** – S. Stoeger-Moore stated DMI is entering its' 18th year of operation and it has been a challenging renewal. He discussed the hardening market place and the conditions which made it so in the greater commercial marketplace. He reviewed DMI's program structure and reinsurance partners based on impact of the hardening market. S. Stoeger-Moore recognized FVTC and MPTC for their expeditious handling, completion, and return of renewal applications and documentation for the 7/1/21 renewal. He remarked to attendees that a review of the insurance renewal data processing was authorized and completed by K. Hannah and S. Harrell. Input from the attending college members has indicated there may be opportunities for improvement. S. Harrell will be looking further into the matter and reporting at a later date. S. Stoeger-Moore discussed premium rate indications for 7/1/21 and the colleges use in budgeting. Premium rates for boiler/machinery/equipment breakdown will be increasing a little under 5%; property rates will be increasing 10%; the liability and casualty lines are increasing by 10%; no change in deadly weapon premiums; terrorism/sabotage are increasing about 1.7%; Workers Comp (not in DMI control) will see about a 6% increase. Premium quotes for 7/1/21 renewal will be sent out to Risk Managers the following week. Cyber will not be included in the quote as an additional meeting is planned with DMI's Board members Mid-May to go over additional term and condition options for cyber coverage. Risk Managers were given the opportunity to ask questions.

Fire Protection Survey - Alliance Global visits had not occurred during the current policy year due to Covid-19. Alliance has planned visits (during FY21) for FVTC, MSTC, NATC, NTC, WTC, and WITC. W. Henning is the central contact for the Alliance visitation. More information to come.

EHS Consultant Update – W. Henning reported on the continued need for regular inspections (fire extinguishers, emergency stations, overhead hoist/lifts, and fire protection systems). He also emphasized the need for continual refresher training (emergency action plans, emergency responders, forklift) on campus. He thanked all of the college members for those who have been attending the virtual EHS monthly meetings. He talked about the DMI EHS Safety Audits and thanked FVTC and LTC for working with him on the virtual safety audits to date. He said the DMI staff is looking forward to the time when travel to the campus is available again. He is working with HSB very closely and it is known that approximately 6 – 10 service visits are behind due to Covid. HSB will be honoring the commitments. Their services will not be lost – just delayed a bit.

Campus Security Consultant Update – T. McNulty reviewed the monthly campus security meeting activities and topics (FBI campus safety program, DOJ cyber threats). Next month domestic and international terrorism will be discussed. He reviewed a Michael Best recommendation for virtually observed emergency events. He completed virtual campus security assessments for FVTC and LTC. He has 3 more assessments lined up for FY 22. Based on completed assessments and continued discussions with W. Henning and college members, he talked about “evacuation route postings” and a recent opinion documented by Michael Best on behalf of the colleges.

Business Continuity Consultant Update – J. DesPlaines discussed business continuity and the necessity for building into plans the use of departmental subject matter experts and to add/maintain departmental details for managing and recovering from a critical event. Since the last Risk Managers meeting, J. DesPlaines has continued to provide tabletop exercise, threat assessments and debriefings. He exemplified each area during his review.

United Heartland Update – W. Henning reviewed the 2021 UH Loss Control Representative List

3. **J Timothy Greene Risk Impact Award Announcement** – J. DesPlaines recognized the winners of the 2020/21 Award program. Congratulations were said to all the winners.
 - a. NWTC – SDS Online Committee (18 members) – Nominated by Chet Lamers – Nomination read by T. McNulty.
 - b. CVTC – Covid-19 Rapid Response Team (4 members) - Nominated by Rod Bagley – Nomination read by W. Henning.
 - c. NATC – Matthew Schur – Nominated by John Van De Loo – Nomination read by S. Stoeger-Moore.
 - d. WITC – Clery Committee (3 members) – Nominated by Steve Decker – Nomination read by T. McNulty.
 - e. LTC – Incident Management Team – Nominated by Dr. Paul Carlson – Nomination read by W. Henning.
 - f. GTC – Thomas Cousino – Nominated by Brian Albrecht - Nomination read by S. Stoeger-Moore.
 - g. WTC – Door Scanner/Sanitizer Team – Nominated by Dan Murphy – Nomination read by T. McNulty.
 - h. Madison – Joshua Cotillier – Nominated by Laurie Grigg, Sylvia Ramirez, and Mark Thomas – Nomination read by S. Stoeger-Moore.

Certificates and commemorative gifts will be sent to the colleges. The next J. Timothy Green Risk Impact Award program will be kicking off during the October Risk Managers meeting. The deadline for nominations will be March 1, 2022 with the final award announcement set during the April 2022 Quarterly Risk Managers Meeting.

4. **Claims Report Review** – Individual college claim reports to be viewed at the leisure of colleges members. S. Stoeger-Moore reviewed various claim areas, advised on claim reporting procedures and practices, detailed the #1 claim type and general cost seen with them. He stressed the necessity for “return to work” programs and “modified duty” programs. Clark McAlpine reviewed his Worker Comp. claim analysis with the risk managers.
5. **URMIA 52nd Annual Conference** - Seattle, WA – October 16-20, 2021 – S. Stoeger-Moore outlined URMIA’s in-person and virtual hybrid schedule model for this year. He introduced a stipend program approved by the DMI Board of Directors. 2 - \$1,500 stipends will be awarded to WI Technical College members who will be attending the event in person. 2 - \$769 (for 10 collegial attendees under one registration) stipends will be awarded for WI Technical College Members who plan on attending the event virtually. Registration information may be found at www.URMIA.org, under the Personal Development tab. Once the tab is clicked a dropdown box will appear. Click the Conferences tab and then click on “Seattle”. A page will open with all the necessary registration information. Reimbursement of the virtual attendance awarded stipends will be paid upon receipt of the college’s registration payment acknowledgement. Reimbursements will be sent directly to the College. Members advised to reach out to either S. Stoeger-Moore or J. DesPlaines with questions.
6. **Proposed FY 21/22 Meeting Dates** S. Stoeger-Moore discussed a plan for 3 virtual quarterly meetings and 1 in person quarterly meeting for FY21/22 due to Covid college travel constraints. The April quarterly meetings are being planned at the Osthoff Resort. DMI is planning to host its biennial Risk Mitigation Forum.
7. **Report from April 22nd Board of Directors Meeting** R. Lutgen reported on several funding actions approved by the Board of Directors. These included the URMIA stipends, a \$5,000 Foundation Donation to each of the College Foundations, and \$800,000 for DMI’s Risk Management Project Awards (focused on Cyber Liability). R. Lutgen congratulated the new board members and thanked DMI for the opportunity to serve.
8. **Meeting Adjourned**

Respectively Submitted

Suzette Harrell
DMI Administration Assistant