



JOINT ENVIRONMENTAL HEALTH & SAFETY |
CAMPUS SECURITY | RISK MANAGERS MEETING
Moraine Park Technical College – Room A112
235 North National Avenue, Fond du Lac, WI 54935
October 25, 2023 – Start 9:00 am

1. Housekeeping - *Michele Adams (MPTC)*
2. Welcome – *Bonnie Baerwald, President (MPTC)*
3. Introductions – *Willie Henning/Steven Stoeger-Moore*
4. Consultant Reports
 - a. Willie Henning
 - b. Brooke Bahr
 - c. Lance Klukas
 - Updates to Clery and Title IX
 - November's CS Meeting (11/16) will be Clery focused
 - College Safety and Security Survey for DMI
 - Informal group to discuss armed college security staff
 - Tear Gas (CS) vs Pepper Spray (OC)
 - New Knowledge Base (KB) to be announced in future
 - Next Year's Security Assessment Schedule
5. Insurance Marketplace Conditions Review – *Steven Stoeger-Moore*
6. J. Timothy Greene Risk Impact Award 2024 Announcement – *Brooke Bahr*
7. Risk Management Project Award Announcements – *Steven Stoeger-Moore/Brooke Bahr*
8. DMI vs UH Benchmarks – United Heartland - *Clark MacAlpine & Karen Jandora*
9. EHS One Point Lesson – *Willie Henning*
10. Internal Safety Assessments – *Brian Kitelinger (SWTC)*
11. Best Practices for the Slip and Fall Season - *Willie Henning*
12. CISA Free or Low Cost Services - *Brooke Bahr*
13. Threat Assessments – *Brooke Bahr*
14. 15 Passenger Van Exposure – *Steven Stoeger-Moore*
15. Getting Ready for the January Renewal Meeting – *Steven Stoeger-Moore/Suzette Harrell*
16. Claims Reports – CCMSI – *Robert Fitzgerald*
17. Claims Report – United Heartland – *to be reviewed at leisure.*
18. URMIA Annual Conference Remarks – *Steven Stoeger-Moore, Brooke Bahr, Jayme Bowman (FVTC), Virginia Hartt (MATC), Kait Laufenberg (WCTC)*
19. Board of Directors Report
20. Roundtable

- a. Internal Practices for Contract Review – *Brenda Riesterer, LTC*
 - i. Certificates of Insurance
 - 1. When to request for On campus providers, Off campus providers, off site worksites.
 - 2. When should COI be requested from a provider?
 - 3. College options if Vendor does not have its own liability coverage.
 - 4. Best way to handle vendor coverage limits that are less than \$1M min. with \$3M aggregate. Most seem to have \$1M min and \$2M aggregate.
 - 5. When should college be listed as an additional insured?
 - 6. When should college note others as additional insured?
 - 7. Should a COI be collected from a vendor each time a PO is issued or can one COI be used for the year.
 - ii. Handle 3rd party vendor agreements in which 3rd party has video footage of their students.
 - 1. Clause to keep it safe? How do the other colleges handle it?
- b. Waiver of Subrogation – *Steven Stoeger-Moore*
- c. Auto Liability – *Steven Stoeger-Moore*

21. Adjourn

UPCOMING EVENTS***

November 23 and 24, 2023 – DMI Offices Closed for Holiday

December 22, 25, 29, 2023 and January 1, 2024 – DMI Offices Closed for the Holidays

January 11, 2024 – Virtual Board of Directors Meeting – 9:00 am Start

January 12, 2024 – Virtual Risk Managers Meeting – Insurance Renewal – 9:00 am Start

Note: A majority of Board members may be attending the meeting/events at the date/place and for the purpose referenced in this document. This notice is being provided to comply with Wisconsin's Open Meeting Law.

Notice:

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact: Steven Stoeger-Moore at steve@districtsmutualinsurance.com (605-422-2655) or Suzette Harrell at suzette@districtsmutualinsurance.com (712-253-8333) or by writing to the ADA coordinator at DMI, 212 West Pinehurst Trail, Dakota Dunes, SD 57049.