THE Incident REPORT

a publication of Districts Mutual Insurance and Risk Management Services
Collaborators in Risk Management

The DEC Page

Steven Stoeger-Moore, President

As your College's risk manager, you are tasked with identifying current risks along with contemplating future risk exposures. In order to offer risk mitigation strategies, it is essential to quantify the risks on campus. Conducting a RISK INVENTORY is a great way to begin the risk identification process.

As a URMIA member, you can access resources from the URMIA website that will get you started on the risk identification process. From the URMIA home page, click on "Resources" from the banner at the top of the web page. Find Risk Inventory from the drop-down menu and then click. The Risk Inventory narrative outlines areas of common risk in Higher Education. There are twenty-three (23) broad categories of risk to review and contemplate. There may be one or several categories that are not applicable to your college. To learn more about the Risk Inventory, listen to the short video. To begin making use of this resource, download the Risk Inventory. Conducting a risk inventory will assist the college in establishing priorities in the risk mitigation process. DMI is ready to assist, so please reach out as your need dictates.

Steven

URMIA
UNIVERSITY RISK MANAGEMENT & INSURANCE ASSOCIATION

Happy Halloween

DMI Presents...Topical Snapshots

"Access Controls"

presented by Lance Klukas, DMI Security Consultant
This month's DMI Presents... Topical Snapshots is provided by DMI Security Consultant, Lance Klukas. His topic, "Access Controls", is a comprehensive look at the importance of locking classroom doors and investing in access control measures on campus.

To view the video click here.

Announcement From

eRiskHub®

The 2023 NetDiligence Cyber Claim Study is available in the eRiskHub®. Just log into the eRiskHub® portal from DMI's website or through your personal account and click on the Learning Center tab to find the study. This report is based on the summary statistical analysis of over 9,000 cyber claims for incidents that occurred during the five-year period 2018–2022. By comparison, the third Cyber Claims Study, published in 2013, analyzed fewer than 150 cyber insurance claims. Obviously, a lot has changed over the years, and the need for knowledge to implement successful risk mitigation initiatives is greater than ever before.

"We should indeed keep calm in the face of difference, and live our lives in a state of inclusion and wonder at the diversity of humanity."

George Takei

October is Fire Safety Month

Willie Henning, DMI Environmental Health & Safety Consultant

Fire Prevention is one of the most well-known types of occupational safety training. Employees in most businesses, schools, and hospitals are familiar with fire drills and safety presentations. But a monthly or yearly fire drill often isn't enough to truly prepare people to effectively prevent and respond to this type of crisis. An optimal safety training plan must include additional topics such as fire extinguisher use, first aid, and emergency communication.

Fire Risks and Statistics

Fires are more common than many people believe. According to the National Safety Council, firefighters respond to a fire in the U.S. every 23 seconds. In 2021, there were over 1.3 million fires that caused 14,700 injuries and 3,800 deaths. Fires can also cause catastrophic property damage. In 2021, fires (residential and work-related) caused over $44.2 billion in property loss. In that same year, there were 125,500 fires in non-residential structures and 658,500 fires in outdoor locations. Explosions and fires in occupational settings cause over 5,000 injuries and 200 deaths each year. These events cost businesses over $2.3 billion per year in property damage.

Fire Prevention and Safety Training

Providing employees with clear response procedures increases safety and reduces the risk of loss during a fire.

- **Prevention and Safety:** Provide all workers and students with a list of fire safety tips such as identifying fire hazards, keeping fire exits clear and using electronics properly. Check fire alarms, fire doors, sprinklers and extinguishers frequently to make sure they are working properly.

- **Response Plans:** Develop a thorough emergency plan for a fire so employees, students, and internal responders understand their roles. Make sure authorized individuals can access these plans even when they are off-site. Encourage all individuals to report a fire or fire hazard and provide a reliable process for them to do so. Consider providing first aid training as well.

- **Drills:** Fire drills may have a reputation for being boring and intrusive, but they are effective. During a drill, activate the fire alarm systems and make participants follow real evacuation routes to designated muster locations. Following a drill, incident managers may want to run an After-Action Review to identify successful actions and areas for improvement.

- **Recover Procedures:** Ensure that managers and instructors know what to do following a fire. This may include verifying their team's arrival at an evacuation location and making sure all communication tools are operational and effective.

October is a great month to review fire protection and prevention plans as well as provide training to all college employees.

Preparing for Winter Weather

written by Clark MacAlpine, UH Senior Loss Control Specialist

Slips, trips and falls are prevalent when winter weather takes hold — and preparation is the first step in reducing the risk. Consider meeting with the safety team and facilities department to discuss the overall plan for winter weather preparations.

To begin the process, your team may consider:

- Reviewing loss data from prior years to identify areas with a history of falls
- Create a winter slip / fall prevention campaign with monthly releases
- Make a plan to post slip/trip/fall advisories around the building or on monitors
- Mark your calendar to broadcast email reminders as part of the campaign
- Review the United Heartland "Walksafe" library for available resources

Next steps of the plan may involve:

- Ensuring there is a process to monitor weather advisory alert systems
- Check the inventory and readiness of snow blowers and other snow removal equipment
- Reconnect with any needed snow removal / ice-melter contractors
- Verify where snow piles will be located to reduce melt crossing over walking paths

Click here to read more...

For additional information on resources available, visit our website: **Campaign: WalkS.A.F.E. | United Heartland**

WalkS.A.F.E.

October is National Cybersecurity Awareness Month

The Cybersecurity and Infrastructure Security Agency (CISA) and the National Cybersecurity Alliance (NCA) lead a collaborative effort between government and industry to raise cybersecurity awareness nationally and internationally. While CISA works to increase cybersecurity throughout the government, its regions, and critical infrastructure sectors, NCA works with corporations and the general public to raise awareness of action steps we can take to advance digital security.

This year's campaign theme — **"Secure our World"** — encourages all of us to take action each day to protect ourselves when online or using connected devices. The program promotes behavioral change across the Nation, with a particular focus on how individuals, families, and small to medium-sized businesses can *Secure Our World* by focusing on four critical actions.

- Turn On Multi-Factor Authentication
- Use a Strong Password
- Recognize and Report Phishing
- Update Software

SECURE OUR WORLD

CISA/NCA's campaign shares ways to increase resilience against cyber attacks, provide easy-to-use tools to lock down private data, and keep assets secure from criminals, terrorists, and foreign entities. Check out their Cybersecurity Public Toolkit for tips and recommendations to keep yourself and the Colleges protected. Once again, the Technical Colleges are encouraged to engage in this year's efforts through cybersecurity awareness campaigns and by sharing this message. Access a ready-made toolkit with guides, videos, messaging, and other engagement media all at no cost to the College, through this link: **Download Toolkit.**