



**DISTRICTS MUTUAL INSURANCE
& RISK MANAGEMENT SERVICES**
| Collaborators in Risk Management |

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THE Incident REPORT

a publication of Districts Mutual Insurance and Risk Management Services
Collaborators in Risk Management

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The DEC Page

Steven Stoeger-Moore, President

Calendar year 2022 is rapidly drawing to a conclusion. With the calendar change to 2023, DMI will be in the middle of our 19th year of operation. DMI has established a winning track record through our collaborative efforts. To date, \$21M has been saved when DMI premiums are compared with the greater commercial marketplace. Just over \$4M has been shared with the colleges through the Risk Management Project Award program. This process awards funding to the colleges for their local risk management initiatives. The Wisconsin Technical College's local Foundations have received \$738,000 in unrestricted donations. DMI has provided over \$8M in Value-Added-Services that directly benefit the Colleges.

The DMI team of subject matter expert consultants provide to the Colleges their services at no cost to assist the local staff in risk and loss control efforts. In addition, the Colleges have comprehensive insurance coverage to rely upon in the event of loss.

The DMI model that provides coverage and comprehensive services to the Colleges remains unique in higher education. Our insurance products, along with the breath and scope of our services, is unparalleled in the higher education sector. DMI remains a shining example of an industry leading insurance and risk management services thought leader.

The ongoing success of DMI is rooted in what could be described as the "4 Cs to Success."

- **Commitment** – The Colleges and DMI have

committed to a long-term, mutually beneficial relationship.

- **Collaboration** – The Colleges and DMI actively work together to address local risk management issues.
- **Communication** – DMI has several methods for sharing information with our College members, including:
 - The Incident Report newsletter,
 - the DMI Presents... Topical Snapshot series,
 - the Innovation in Progress Report,
 - quarterly and monthly meetings,
 - the Risk Mitigation Forum, and
 - a routine of campus visits.
- **Coverage** – DMI issues seven (7) distinct property/casualty forms that extend comprehensive insurance coverage contemplating the unique environment of technical education.

DMI remains poised and prepared to be an ongoing partner with the Colleges. The *DMI Team* is ready to assist and offer their unique talent base to the Colleges.

Steven

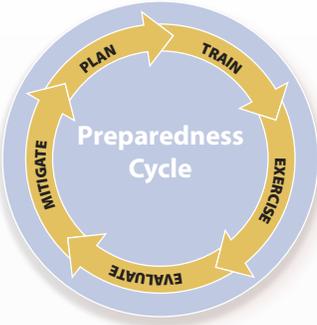
Upcoming Events:

DMI will maintain office coverage during this Holiday Season.

Risk Managers FY 2023/2024 Insurance Renewal Virtual Meeting.

Friday, January 13, 2023 - 9:00 am Start





After Action Reports for Tabletop Exercises

Joe DesPlaines – DMI Business Continuity/Crisis Response Consultant

Over the past three years, completing an After-Action Report (AAR) to document

Tabletop Exercises has become a best practice. This development is largely the result of the Department of Homeland Security requiring Tabletop Exercises and AARs of all organizations who are applying for DHS Safety Act Certification. This requirement seems to have led to several liability carriers also requiring Tabletop Exercises to test a covered organization's crisis response (especially for Cyber), and documentation of the exercise in an AAR. In addition, many crisis management experts have also encouraged using an AAR to memorialize the tabletop exercise results.

I believe that completing an AAR is an excellent way to document the exercise and associated action items that will help all the exercise participants with follow-up, and DMI staff will begin creating AARs for

exercises that we facilitate beginning in 2023. I also encourage college personnel who conduct Tabletop exercises to begin the practice of completing an AAR after each exercise.

To help with this process, I am attaching two documents. First is a template that is based on the DHS recommended structure for an AAR. The second is a sample AAR completed for a Power Failure TTX conducted at Faber College (remember Animal House?). I think these will be helpful but please feel free to contact me with questions.



Conducting Emergency Drills

When was the last time your college had an emergency drill? If you can't remember, or if it's been a while since your college conducted one, you're not alone.

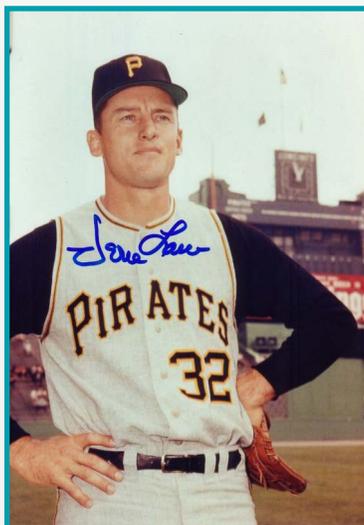
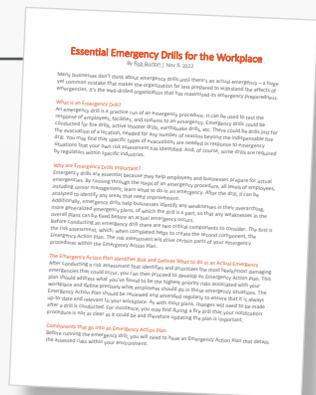
See the attached article for great guidance on conducting crisis drills.

Essential Emergency Drills for the Workplace

By Rob Burton | Nov 8, 2022

Many businesses don't think about emergency drills until there's an actual emergency – a huge yet common mistake that makes the organization far less prepared to withstand the effects of emergencies. It's the well-drilled organization that has maximized its emergency preparedness.

[Click to read entire article...](#)



“Experience is a hard teacher because she gives the test first, the lesson afterwards.”

~ Vernon Sanders Law

DMI Presents... Topical Snapshots

“Holiday Safety Tips”

presented by Willie Henning, DMI EHS Consultant



To view the video click here.

This month's DMI Presents... Topical Snapshots is from Willie Henning titled, “Holiday Safety Tips” Check it out! Remember: Snapshot(s) are viewable anytime through the DMI website, password access is required. Contact this office if help to access is required.