



**DISTRICTS MUTUAL INSURANCE & RISK MANAGEMENT SERVICES**  
**BOARD OF DIRECTORS MEETING**  
**OSTHOFF RESORT, ELKHART LAKE, WI**  
April 20, 2023 – 9:00 am

Purpose Statement: The Board of Directors of Districts Mutual Insurance and Risk Management Services will meet for a regular business meeting.

1. Call to Order
2. Statement of Public Notice - *In accordance with the provisions set forth in the Wisconsin Open Meetings Law (Wisconsin State Statutes §19.83 and §19.84); notification of, as well as the agendas for, this meeting - have been sent to the sixteen (16) Wisconsin Technical College Districts.*
3. Roll Call and/or Declaration of Quorum

**ACTION ITEMS:**

4. Approval of Board of Directors Meeting Minutes
5. a. January 30, 2023
6. Investment Report – Don Miller, Madison Scottsdale - 9:15 am
7. Financial Report – Erin Dawson - Strohm Ballweg – 9:45 am
  - a. General Check Register
  - b. Check Register – CCMSI
  - c. Check Register (WC) – United Heartland
  - d. Check Register (WC) Over \$5,000 – United Heartland
  - e. 3/31/23 DMI Financials
  - f. Peer Financial Graphs
8. Annual Audit [DRAFT] – Kathe Kuna – CliftonLarsonAllen – 10:15 am
9. Actuarial Reports – Stephen Streff – Streff Insurance - 10:45 am
  - a. 2022 Loss Reserve Report
    - i. Statement of Actuarial Opinion
    - ii. Actuarial Opinion Summary
    - iii. Qualified Actuary Letter
    - iv. Ceded Premium Ratio
  - b. 2023/24 Actuarial Pricing Exhibits - for Renewal Rate Recommendations
10. Reinsurance Coverage Renewal Terms and Conditions – Steven Stoeger-Moore
  - a. Program Structure
  - b. Premium Comparison
  - c. Market Report
11. Discretionary Funds Use - Steven Stoeger-Moore
12. Funding Request for Risk Mitigation Forum and 20<sup>th</sup> Anniversary Celebration
13. Premium Relief Initiative – Steven Stoeger-Moore
14. Service Provider Contract Renewal Recommendations FY23-24 – Steven Stoeger-Moore
15. Salary Study Policy Draft
16. Funding Stipend Request - URMIA’s 2023 Annual Conference – September 9 – 13, 2023

**DISCUSSION ITEMS:**

17. 2023/24 DMI Proposed Meeting Dates

**INFORMATION ITEMS**

18. KBC Consulting Agreement
19. President's Report
  - a. Insurance Renewal Activities – MPTC first to submit all completed applications
  - b. Campus Security Consultant
20. DMI Consultant Quarterly Reports
21. High Value Claims Review\*\*
  - a. CCMSI
  - b. United Heartland

**ACTION ITEMS EXECUTIVE SESSION:**

22. DMI President Performance Evaluation\* (SSM Accomplishments and Goals)
23. DMI President Compensation Package for 2023/24\*
24. DMI Staff Performance Evaluation and Salary Consideration for 2023/24\*
  - a. Environmental Health & Safety Consultant
  - b. Business Continuity Crisis Management Consultant
  - c. Campus Security Consultant
  - d. Administrative Assistant
25. Adjourn

**UPCOMING EVENTS\*\*\***

**Annual Meeting** – Friday, April 21, 2023 – 9:00 am

**Joint Risk Managers/EHS/CS Meeting** – Friday, April 21, 2023 – Immediately Following the Annual Meeting

\*It is anticipated that these items will be discussed in Executive Session pursuant to WI statute 19.85 (1)(c) for the purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

\*\*It is anticipated that these items will be discussed in Executive Session pursuant to WI statute 19.85 (1)(f) for the purposes of considering personal information and investigations.

\*\*\*A majority of Board members may be attending the meeting/events at the date/place and for the purpose referenced in this document. This notice is being provided to comply with Wisconsin's Open Meeting Law.

**Notice:**

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact: Steven Stoeger-Moore at [steve@districtsmutualinsurance.com](mailto:steve@districtsmutualinsurance.com) (605-422-2655) or Suzette Harrell at [suzette@districtsmutualinsurance.com](mailto:suzette@districtsmutualinsurance.com) (712-253-8333) or by writing to the ADA coordinator at DMI, 212 West Pinehurst Trail, Dakota Dunes, SD 57049.